

# **REQUEST FOR PROPOSALS**

**PROJECT: ARCHITECT-ENGINEERING DESIGN SERVICES FOR MENLO PARK VETERANS  
MEMORIAL HOME MODIFICATIONS**

**PROJECT #: MP232**

**LOCATION: 132 Evergreen Road, Edison New Jersey 08837**

**OWNER: NEW JERSEY, DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**

**ESTIMATED COST: \$750,000-\$1,000,000**

Sealed bid forms will be received in the New Jersey Department of Military and Veterans Affairs (NJDMAVA), Business Management Bureau, Contract Administration Office, located at 101 Eggert Crossing Road, Lawrenceville, NJ 08648 until **2:00 PM** on **November 8, 2023** and then publicly opened and read aloud. No bid will be accepted thereafter.

Please email Bid Proposals and Technical Packages no larger than 15MB in PDF format to [Bids@dmava.nj.gov](mailto:Bids@dmava.nj.gov) by **2:00 PM** on **November 8, 2023**. Please indicate the Project Number in the Subject Line of the email. Once your proposal has been received via email you will receive an email confirming your bid submission.

DMAVA is soliciting bid proposals for the following prime contract. Bidders must be prequalified in the following classification pursuant to N.J.S.A. 52-35-3 by the Department of Treasury, Division of Property Management and Construction (DPMC). Bidders are required to submit a copy of the DPMC prequalified classification with their bid. The following classification is required:

## **P001-ARCHITECTURE**

Current proof must be on file in DPMC and/or submitted to this office not later than TIME SCHEDULED FOR BID OPENING. Failure to do so may result in the disqualification of the bidder.

Bidders are required to submit a copy of proof of registration with the NJSTART program. Information regarding NJSTART may be obtained at the following web site: [WWW.NJSTART.GOV](http://WWW.NJSTART.GOV)

Contract Documents may be obtained by emailing Deborah Soto ([Deborah.Soto@dmava.nj.gov](mailto:Deborah.Soto@dmava.nj.gov)) Business Management Bureau's Office for payment instructions. No bidder may withdraw his bid within ninety (90) calendar days after the actual date of the opening thereof.

Attention of bidders is particularly called to the requirements as to condition of employment to be observed and minimum wage rates to be paid under the contract.

Bidders are required to comply with the requirements of P.L. 1975, C.127 Affirmative Action Program, and P.L. 1945, C.169 Law Against Discrimination.

A **MANDATORY PRE-BID MEETING** will be held at **10:00 AM** on **October 18, 2023** at the Menlo Park Veterans Memorial Home, 132 Evergreen Road, Edison, New Jersey, 08837. Questions related to this advertisement should be directed to Ms. Debbie Soto at 609-530-7115, Business Management Bureau, between the hours of 8:00 AM and 4:00 PM Monday thru Thursday.

MICHAEL RHODES  
Contracting Officer  
Department of Military and Veterans Affairs